

**MEGHALAYA PUBLIC SERVICE COMMISSION**  
**SHILLONG**

No. MPSC/ADVT-38/1/2017-2018/1

Dated Shillong, 26<sup>th</sup> April, 2017

On behalf of the government departments concerned, Applications (Offline/Online) in the Commission's prescribed form AF-I are invited from genuine citizens of India who are desirous to apply as per the terms and conditions of this Advertisement for recruitment to the various categories of posts specified in the table below.

Application will be received up to **5:00 P.M.** on **12<sup>th</sup> June, 2017** and no application will be entertained after the closing date.

**PARA 1:        LISTS OF POSTS**

**\*\*\* IMPORTANT:** It is mandatory for the applicant to have acquired the requisite educational qualification prescribed for the post, as on the last date fixed for submission of applications.

The date on which an applicant is deemed to have acquired the requisite educational qualification shall be the **Date on which the result of the last examination** for such qualification / degree is declared by the Universities / Board / Institutions.

Sl. No.	Name of Posts, Pay Scale and Required Qualification	No. of Vacancies	Age & Relaxation as on 1.1 2017.
1.	<b>Junior Informatics Officer in Information Technology &amp; Communication Department.</b>  Rs 17,000 – 470 – 20290 – EB – 560 – 25330 – 760-33690 /-pm  B.E/B.Tech (Computer Science/Communication & Electronics or equivalent) from recognized University/Institution in India	<b>3</b>	Candidates should not be less than 18 years and not more than 27 years. Upper age limit is relaxable by 5years for candidates belonging to SC/ST who are permanent residents of the state of Meghalaya
2.	<b>Assistant Architect under Urban Affairs Department.</b>  Rs 17,000 – 470 – 20290 – EB – 560 – 25330 – 760- 33690 /-pm  Bachelor of Architecture from recognized Institution or equivalent.	<b>1</b>	Candidates should not be less than 18 years and not more than 27 years. Upper age limit is relaxable by 5years for candidates belonging to SC/ST.
3.	<b>Lecturer in Computer Science/Application in Govt. Colleges in Meghalaya.</b>  Rs 17,000-470-20,290-EB-560-25,330-760-33,690/-pm plus usual allowances as admissible under the rules.  At least 2 <sup>nd</sup> Class Master Degree in Computer Science/Application. To be eligible to opt for UGC Scale, Candidates must secure 55% marks at Master Degree Level and also qualify for NET or Ph.D. Relaxation of 5% marks from 55% is applicable for SC/ST candidates.	<b>1</b>	Candidate should not be less than 18 years of age . Upper age limit is 30 years with usual relaxation of 5 years for ST/SC candidates and 35 years in respect of candidates serving in Meghalaya Aided Educational Institutions. No age limit for candidates who are already in Meghalaya Government services provided they entered Service within the prescribed age limit.

4.	<p><b>Inspector of Legal Metrology under the Directorate of Legal Metrology, Meghalaya</b></p> <p>Rs 14700-370-17290-EB-480-21610-650-28760/-pm</p> <p>B.SC in Physics or BE/B.Tech.</p> <p>The person appointed to the post of Inspector of Legal Metrology shall have to successfully complete the Basic Training Course at the Indian Institute of Legal Metrology, Ranchi.</p>	1	<p>Candidate should not be less than 18 years of age and not more than 27 years. Upper age limit relaxable by 5 years for candidates belonging to SC/ST. No age limit in respect of candidates who are already in Meghalaya Government Service provided they entered service within the prescribed age limit.</p>
5.	<p><b>Foreman in the Directorate of Printing and Stationery, Meghalaya Shillong.</b></p> <p>Rs 14,700 – 370-17290-EB-480-21,610-650-28,760/-pm</p> <p>(1) Must be a Matriculate/H.S.L.C/S.S.L.C having Diploma in Printing Technology from recognized Regional Institute of Printing in India or from a reputed Institution abroad. Preference will be given to those having practical experience in trade in a press of repute and conversant with Labour Management and Production Control along with fair knowledge of computer applications.</p>	3	<p>Candidates should not be less than 18 years and not more than 27 years. Upper age limit is relaxable by 5years for candidates belonging to SC/ST.</p>
6.	<p><b>Junior Engineer under Urban Affairs Department.</b></p> <p>Rs 14,100-350-16550-EB-460-20690-620-27510/-pm</p> <p>(i) Diploma holder in Civil Engineering from recognized Institution.  (ii) Trained section Assistant having 12 years of continuous service in that capacity.  (iii) Grade-II oversees/surveyor with 10 years continuous service in that capacity</p>	1	<p>Candidates should not be less than 18 years and not more than 27 years . Upper age limit is relaxable by 5years for candidates belonging to SC/ST.</p>
7.	<p><b>Inspector of Taxes under Taxation Department.</b></p> <p>Rs 14,100-350-16550-EB-460-20690-620-27510/-pm</p> <p>Graduate in any discipline.</p>	28	<p>Candidate should not be less than 18 years of age and not more than 27 years. Upper age limit relaxable by 5 years for candidates belonging to SC/ST. No age limit in respect of candidates who are already in Meghalaya Government Service provided they entered service within the prescribed age limit.</p>
8.	<p><b>Cold Chain Officer under the Directorate of Health Services (MCH &amp; FW) Meghalaya.</b></p> <p>Rs 14,100-350-16550-EB-460-20690-620-27510/-pm</p> <p>Graduate in any stream and must passed in Refrigeration and Air condition course from ITI.</p>	1	<p>Candidates should not be less than 18 years and not more than 27 years. Upper age limit is relaxable by 5years for candidates belonging to SC/ST.</p>

9.	<p><b>Enforcement Inspector under Transport Department.</b></p> <p>Rs 12,000 -300-14,100 – EB- 390- 17,610 – 530 - 23,440/-pm plus usual allowances as admissible under the rules.</p> <p>Graduate in any discipline from any recognized university.</p>	4	<p>Candidate should not be less than 18 years of age and not more than 27 years . Upper age limit relaxable by 5 years for candidates belonging to SC/ST. No age limit in respect of candidates who are already in Meghalaya Government Service provided they entered service within the prescribed age limit.</p>
10.	<p><b>Lower Division Assistant in the Office of the Meghalaya Public Service Commission, Shillong.</b></p> <p>Rs 11,300-280-13260-EB-360-16500-500-22000/-pm</p> <p>Graduate in any stream.</p> <p>Preference will be given to candidates having B.C.A.</p>	2	<p>Candidates should not be less than 18 years and not more than 27 years. Upper age limit is relaxable by 5 years for candidates belonging to SC/ST. No age limit for candidate already in regular Government Service.</p>
11.	<p><b>Draughtsman –II under Soil &amp; Water Conservation, Meghalaya.</b></p> <p>Rs 10,600-270-12,490-EB-340-15,550-470-20,720/-pm</p> <p>1)Diploma Holder in Civil Engineering/Draughtsman/Surveyor Course. 2)Must undergo the Physical Test &amp; Medical Test as laid down in the Rules.</p>	7	<p>Candidate should not be less than 18 years of age and not more than 27 years of age. Upper age limit relaxable by 5 years for candidates belonging to SC/ST.</p>
12.	<p><b>Surveyor Grade –II under Soil &amp; Water Conservation, Meghalaya.</b></p> <p>Rs 10,600-270-12490-EB-340-15550-470-20720/-pm</p> <p>1) Diploma Holder in Civil Engineering/ Draughtsman/Surveyor Course. 2) Must undergo the physical test &amp; medical test as laid down in the Rules.</p>	5	<p>Candidates must not be less than 18 years and not more than 27 years of age. Upper Age limit is relaxable by 5 years for SC/ST candidates</p>
13.	<p><b>Senior Soil &amp; Water Conservation Demonstrator (Draughtsman) under Soil &amp; Water Conservation, Meghalaya.</b></p> <p>Rs 9900-250-11,650-EB-320-14,530-440-19,370/-pm</p> <p>1) Certificate holder in Draughtsman/Surveyor course from any recognized institution of India. 2) Must be physically fit as certified by Govt. Medical &amp; Health Officer as laid down in the Rules.</p>	1	<p>Candidates must not be less than 18 years and not more than 27 years of age. Upper Age limit is relaxable by 5 years for SC/ST candidates</p>

14.	<b>Senior Soil &amp; Water Conservation Demonstrator (Surveyor) under Soil &amp; Water Conservation, Meghalaya.</b>  Rs 9900-250-11,650-EB-320-14,530-440-19,370/- pm 1) Certificate holder in Draughtsman/Surveyor course from any recognized institution of India. 2) Must be physically fit as certified by Govt. Medical & Health Officer as laid down in the rules	<b>1</b>	Candidates must not be less than 18 years and not more than 27 years of age. Upper Age limit is relaxable by 5 years for SC/ST candidates
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**\*For persons with Physical Disabilities (PWDs) age is relaxable by 10 years (15 years for ST/SC) applicable to posts where reservation is admissible to PWD's as per Govt. Notification No. PER (AR).150/88/Pt/282, dt. 25<sup>th</sup> January, 2012.**

The date of birth to be accepted by the Commission is as entered in the Matriculation/Secondary School Leaving Certificate/or a Certificate recognized by an Indian University as equivalent to Matriculation or an extract from the official Registers duly Certified by the proper authority of the Board of School Education. Proof other than these, will not be accepted by the Commission.

**PARA 2: APPLICATION FORM**

Application Forms (AF-I) alongwith MPSC Challan (for payment of Fee) are available free of cost at the following locations:

- I. Office Counter of MPSC, Office, Headquarter, Shillong.
- II. MPSC Cell at Tura, Nongstoin, Jowai, Baghmara, Williamnagar & Nongpoh.
- III. Form & MPSC Challan can be also downloaded from the MPSC website viz [www.mpsc.nic.in](http://www.mpsc.nic.in)

**PARA 3: FEE (Inclusive of Examination Fee) Non-Refundable**

Fee @ prescribed in the Table below is required to be paid on submission of the Application Form. This amount may be paid through MPSC Challan. The original copy of the Fee Challan (MPSC copy) should be attached with the Application Form.

Post Description	Amount of Fee	Remarks
For posts at Sl. No. 1,2,and 3	Rs 460/-	
For posts at Sl. No 4,5,6,7 and 8	Rs 350/-	Half the rate for SC/ST who are permanent resident of the State of Meghalaya
For posts at Sl. No. 9,10,11,12, 13and 14	Rs 320/-	
For Persons with Physical Disabilities (PWDs).Application Fee is exempted subject to furnishing of Disability Certificate to the Commission.( as per Notification No. PER (AR).150/88/Pt.I/ 43 Dated 29 <sup>th</sup> April, 2015.		

**PARA 4: SUBMISSION OF APPLICATION**

As already indicated candidates can submit their application through the following mode:-

**1. Off-line Mode:**

In this option candidates should present their applications completed in all respect at:

- i. Office Counter of MPSC, Office, Headquarter, Shillong.
- ii. MPSC Cell at Tura, Nongstoin, Jowai, Baghmara, Williamnagar & Nongpoh

***On any working day between 10:30 A.M. to 5:00 P.M. till the last date***

(b) Applications can also be sent *by registered post* so as to reach the Commission's office at Shillong not later than the last date of the advertisement. The Commission will not be responsible for postal lost or transit delay.

## **2. On- Line Mode :**

Applicants may also apply Online through the MPSC website viz, [www.mpsc.nic.in](http://www.mpsc.nic.in). Kindly read the instructions on the web page carefully before applying online. Last date for online application is 23:59 hrs on 12<sup>th</sup> June, 2017.

### **Payment for online applicants**

MPSC has introduced State Bank Collect for online payment of application fees. Online applicants may pay either through credit card, debit card, ATM card or cash through the challan generated from the State Bank Collect portal.

Kindly note that an additional amount in the form of Banks commission is applicable for all the payments made online.

Candidates are strongly advised to read the instructions carefully for making payments using State Bank Collect.

Candidates who wish to file applications online may file through cyber cafes and community service centers (CSC) in districts where such facilities are not available candidates may visit their nearest NIC centers where they will be assisted by the NIC in filling applications online.

Candidates who have already registered with the Commission website may log in and apply directly against the advertised vacancies/post of their choice.

## **PARA 5: INSTRUCTIONS**

- I. All application must be complete in all respects and accompanied with proof of payment of fee and enclosed with **One Window Envelope of 4 cms x 9 cms affixed with Rs. 5/- postage stamp.**
- II. Candidates are required to clearly indicate both the Division and percentage of marks in the column captioned "**Division/Percentage**" at Sl. No. 15 of AF-I Form.
- III. When submission of Application Form (Off-line), candidates are required to bring along the APPLICANT'S CHALLAN COPY, and the same will be sealed and signed by designated staff of the Commission.
- IV. Incomplete application will be summarily rejected and no further correspondence will be entertained.
- V. Government Employees may submit their application directly to the Office of the Secretary, Meghalaya Public Service Commission, Shillong in Form AF-I with separate request to their heads/appointing authorities for "**PERMISSION / NO OBJECTION**" when called for Examination /Interview.
- VI. Candidate must appear for Written Test/Interview at his/her own expenses.

## **PARA 6: RESERVATION OF VACANCIES**

As per Government policy. Further, where the vacancies are 9 (nine) or less than 9 (nine) all posts are reserved in favour of specified communities.

## **PARA 7: COMMISSION'S DECISION ON ELIGIBILITY OF CANDIDATES**

Only preliminary scrutiny of the applications and other aspects will be undertaken before proceeding to the next stage of the recruitment and therefore, the acceptance of candidature will only be provisional. Candidates are advised to carefully go through the eligibility criteria prescribed for each post such as educational

qualification, age, physical standards etc. and satisfy themselves that they are eligible for the posts, before applying. **After such scrutiny a “Proposed Rejection / Ineligibility List” shall be published and hosted in the Commission’s website as well as in the Notice Board of the M.P.S.C Office/Cells. A candidate is allowed 15 days time to file representation against such proposed Rejection.** Copies of supporting documents will be sought only from those candidates who qualify for the Personal Interview. When detailed scrutiny is finally undertaken, if any claim made in the application is not found substantiated the candidature will be cancelled and the Commission’s decision in this regard shall be final.

**PARA 8: METHOD OF SELECTION**

The final selection/recommendation of suitable candidates against the vacancies notified in this Advertisement shall be made by the Commission through any of the following processes.

1. Typing Speed, English Composition and Stenography Test, in recruitment to post of Typist and Stenographer (All Grades) as the case may be.
2. Screening Test followed by Personal Interview.
  - (a) Only qualified candidates in the Screening Test (Without Syllabus) or Written Examination (With Syllabus) will be called for Personal Interview.
3. (i) Preliminary Screening Test (ii) Main Examination (iii) Personal Interview.

Physical Efficiency Test (PET), wherever required and prescribed by the Service Rules shall be conducted by the Commission assisted by a Medical Board duly constituted for the purpose, in accordance with the norms/standards and such specification as prescribed under such Rules.

The Screening Test shall be applied /conducted by the Commission in respect of all recruitments to those posts where the method of selection/Syllabus has not been prescribed by the Service Rules. The objective of the test is to shortlist the number of eligible candidates in recruitments where the number of candidates is disproportionately large compared to the available vacancies.

Written Examination shall be mandatory in respect of recruitments to posts where the Service Rules has specifically prescribed the conduct of such examinations. In such cases, the subjects, syllabus, total marks and pattern of examination shall be as notified by the concerned Government Department under such Rules. **However, the Commission may, at its discretion, decide to hold Preliminary Screening Test in these categories of recruitment when the number of candidates is disproportionately large compared to the notified vacancies and on the basis of such Preliminary Screening Test, the number of candidates who shall be called to appear for the Written Examination shall not be more than 10 (ten) times the number of declared vacancies.**

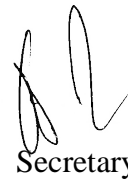
Screening Tests or Preliminary Screening Tests, where decided to be held, shall be Multiple Choice OMR based Tests.

- (i) General English – Marks will be specified (as per the standard and Qualification prescribed for the post)
- (ii) General Awareness & Aptitude – Marks will be specified (as per the standard and Qualification prescribed for the post)
- (iii) Mathematics – Marks will be specified (as per the standard and Qualification prescribed for the post)
- (iv) For Technical post – relevant subjects will be included- Marks will be specified (as per the standard and Qualification prescribed for the post)

On the result of such Screening Test/ Written Examination the Commission shall call such number of candidates as it may think appropriate to appear for the Personal Interviews. The principle/policy followed by the Commission is that the ratio of the number of candidates called for interview to the vacancies should be limited to 1:2, 1:3 and 1:5 depending on the number of vacancies .

**PARA 9: DEBARMENT**

- (a) Candidates should make sure of their eligibility for the post applied for and that the declaration made by them in the format of application regarding their eligibility is correct in all respects. Any candidate furnishing incorrect information or making false declaration regarding his/her eligibility at any stage or suppressing any information is liable TO BE DEBARRED FROM APPEARING FOR ANY OF THE EXAMINATIONS CONDUCTED BY THE COMMISSION, and summarily rejection of their candidature for this recruitment.
- (b) The Commission is vested with the constitutional duty of conducting recruitment and selection as per rules duly maintaining utmost secrecy and confidentially in this process and any attempt by anyone causing or likely to cause breach of this constitutional duty in such manner or by such action as to violate or likely to violate the fair practices followed and ensured by the Commission will be sufficient cause for rendering such questionable means as ground for debarment.
- (c) If any candidate is or has been found impersonating or procuring impersonation by any person or resorting to any other irregular or improper means in connection with his/her candidature for selection or obtaining support of candidature by any means, such a candidate may in addition to rendering himself/herself liable to criminal prosecution, will be liable to be debarred permanently from any exam or selection held by the Meghalaya Public Service Commission.



Secretary,  
Meghalaya Public Service Commission,  
Shillong.

**Memo. No. MPSC/ADVT-38/1/2017-2018/1-A**

**Dated Shillong, 26<sup>th</sup> April, 2017**

Copy forwarded for information and wide circulation in their respective jurisdiction to:

1. Hon'ble Chairman / Hon'ble Members of the Commission.
2. The Officer on Special Duty, Meghalaya Public Service Commission Cell, Tura, Jowai, Nongstoin, Baghmara, Williamnagar & Nongpoh along with 20 copies of the Advertisement for circulation in their respective Districts. It may be ensured that Sl. No. 15 of the AF-1 Forms is properly filled in by the candidates before the forms are received at the Cells.
3. The Director of Employment and Craftsmen Training and Apprenticeship Adviser, Shillong.
4. The Assistant Director of Employment, Divisional Employment Exchange, Shillong.
5. The Employment Officer, District Employment Exchange, Jowai, Tura, Williamnagar, Nongpoh & Mawkyrwat
6. The Employment Officer, Coaching-cum- Guidance Centre for ST/SC, Shillong
7. The Assistant Employment Officer, District Employment Exchange, Nongstoin / Baghmara
8. The Assistant Employment Officer, Sub-Divisional Employment Exchange, Sohra / Mairang / Resubelpara / Ampati / Khliehriat.
9. The District Employment Officer, Shillong
10. The Assistant Employment Officer:  
Shillong / Jowai / Nongstoin / Williamnagar / Sohra / Nongpoh / Ampati / Mairang.
11. The Deputy Commissioner, East Khasi Hills District / West Khasi Hills District / South West Khasi Hills District / Ri-Bhoi District/East Garo Hills District/West Garo Hills District / South Garo Hills District / North Garo Hills District / South West Garo Hills District / East Jaintia Hills District / West Jaintia Hills District.
12. S.D.O. Mairang / Ampati / Khliehriat / Amlarem / Mawkyrwat / Resu-Belpara / Sohra / Dadengiri Civil Sub-Division.
13. The Chief Executive Member, Khasi Hills District Council/Jaintia Hills District Council/ Garo Hills District Council.
14. The News Editor All India Radio, Shillong/Tura/Jowai.
15. Junior Employment Officer, Sub Divisional Employment Exchange, Resubelpara, East Garo Hills.
16. All Block Development Officers.
17. Confidential Branch.
18. Station Director, Doordarshan Kendra, Shillong/Tura/Jowai.
19. The Treasury Officer, Shillong, Tura, Jowai, Ampati and Williamnagar Sub Treasury Resubelpara Sub Treasury, Baghmara Sub-Treasury.
20. MPSC website.
21. The A.G.M. SBI, Laitumkhrah Branch.
22. Concerned Dealing Assistant.
23. Departments concerned.



Secretary,  
Meghalaya Public Service Commission,  
Shillong