

West Bengal State Health & Family Welfare Samiti

Swasthya Bhawan, Wing-'B', 3rd Floor
GN-29, Sector-V, Bidhannagar
Kolkata – 700 091

Recruitment notice no. SHFWS/2017/104

Date: 20.04.2017

West Bengal State Health & Family Welfare Samiti will engage personnel for the position of **Family Planning Counsellors for Medical College & Hospitals of different District/District Hospitals of West Bengal on contract basis under the National Health Mission.**

Eligible candidates should apply online in the prescribed format as given in the Department's website from 11 am of 26th April, 2017 to 11 pm of 5th May, 2017 for the mentioned position. No offline Application will be accepted. Application forms not properly filled in or incomplete Application forms are liable to be cancelled. Application fees of Rs.100/ for unreserved category and Rs. 50/ for Reserved categories (SC, ST, OBC-A & B and PWD) are to be deposited in the form of Demand Draft to be issued from any Nationalised Bank in favour of West Bengal State Health & Family Welfare Samiti payable at Service Branch, Kolkata.

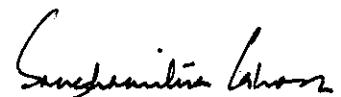
Details of the position

- Name of the Position : Family Planning Counsellor (Female candidates only)
- No. Of Vacancies : 25 (SC-6, ST-5, OBC-A-2, OBC-B-2, Unreserved- 8
AND Reserved for Persons with Disabilities-2)
- Place of Posting : Anywhere in West Bengal
- Consolidated Remuneration : Rs. 13,560 per month
- Age limit as on 1.04.2017 : Not exceeding 40 yrs
- Essential Qualification : Graduation in Social Science from recognized institution.
Excellent interpersonal communication skills. Knowledge of MS – Office and other computer skills required for Office Work. Fluency in Bengali and English languages both in writing and speaking.
- Desirable Qualification : Master Degree in Social Science from recognized institution
- Essential Post Qualification Experience : Two years working experience in Social Sector or Health Sector.
Out of the essential two years experience, completed one year experience in counselling services at health sector will be given extra weightage.
- Process of engagement : Based on academic qualification starting from class 10, work experience and written test.

Only Shortlisted candidates, based on academic qualification and work experience, will be called for Written Test.

Preference shall be given to the candidates having higher qualifications and higher experience in the relevant area.

Relaxation for age will be given for SC/ST/OBC /PWD candidates as per GOI norms.
All the essential and desirable qualification must be completed on or before the last date of online application



MODE OF SELECTION

Total Marks – 100

Academic qualification

- 40 Marks

- For class 10 - 10 Marks (Proportionate Marking)
- For class 12 - 10 Marks (Proportionate Marking)
- For Graduation - 10 Marks (Proportionate Marking)
- For Post Graduation - 10 Marks (Proportionate Marking)

Post Qualification Experience

- maximum of 10 Marks

- Completed 2 yrs experience in Social Sector - 5 marks
- Completed 2 yrs experience in Health Sector - Additional 2 marks
- Completed 2 yrs experience in Health Sector inclusive of one year in counselling related to health sector - Additional 3 marks

Written Test on Reproductive Child Health issues and Computer Applications - 50 Marks

General Information for the Applicants/Candidates

1. Only online Applications will be accepted. **Application forms not properly filled in or incomplete Application forms are liable to be cancelled.** If the online application details submitted by the applicant differ with the original testimonials, that application shall be liable to be cancelled.
2. If proper signature and photograph are not uploaded at the time of online application that application shall also be liable to be cancelled.
3. The Essential Qualifications mentioned are the minimum and mere possession of the same does not entitle the candidate to claim selection. **All the essential qualification must be completed within the last date of online application.**
4. Experience will be calculated after obtaining the required qualification for the above mentioned position, till the last date of online application.
5. Caste Certificate issued before the last date of online application, by the competent authorities of West Bengal only will be accepted. In case of OBC candidates, category 'A' or "B" must be mentioned specifically in the caste certificate, otherwise the caste certificate will not be accepted.
6. Hard copy/print copy of the online registration form (printed within the last date of on-line application), should be retained by all applicants for document verification purpose. Without registration form, no candidates will be entertained for original testimonials verification by the authority.
7. On-line registration No. should be retained by all applicants for future reference. Employer is not liable to give any information regarding the on-line registration no. in future.
8. No rounding off of marks will be granted. Proportionate marking upto 2 decimal points will be considered.
9. Application fees of Rs.100/ for unreserved category and Rs. 50/ for Reserved categories in the form of Demand Draft to be issued from any Nationalised Bank after the date of publication of advertisement is to be paid in favour of West Bengal State Health & Family Welfare Samiti payable at Service Branch, Kolkata. **The Draft should be enclosed along with the hard copy/print copy of the filled up on-line application form of the candidate after self attestation with date. Both must be sent to the address as mentioned below within 12th May, 2017 by post preferably by speed post or registered post. Use of stapler pin or stitching in case of demand draft, is not allowed.**




Address for sending Draft: HR Cell, 1st Floor, GTZ Building, Swasthya Bhawan
GN-29, Sector-V, Bidhannagar, Kolkata – 700091

10. Applicant must mention their On-line registration No, Name of the position, Date of birth, Name, Guardian's name and Caste Category on the back of the Draft and in front of the envelope. No application will be accepted without submission of the required Demand Draft. The amount taken as application fees in the form of Demand Draft will not be refunded.

11. The decision of the Competent Authorities regarding the engagement is final.

Applicants are requested to visit www.wbhealth.gov.in at the URL "Recruitment" regularly for further details.


Executive Director
WSH&FW Samiti

