



वेस्टर्न कोलफील्ड्स लिमिटेड

(भारत सरकार का मिनी रत्न श्रेणी -1 उपक्रम)

Western Coalfields Ltd.

Ph. No. का/0 : 0712-2510439

(A Miniratna Cat.-1 Government of India Undertaking)

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पंजीकृत कार्यालय : कोल ईस्टेट, सिविल लाइन्स, नागपुर - ४४० ००१

Regd. Office.: Coal Estate, Civil Lines, Nagpur - 440 001.

CIN : U10100MH1975GOI018626

Website : westerncoal.nic.in

WCL/IR/MP/SELECTION/2032

Date : 11 / 08 /2017

**NOTIFICATION**

Applications through proper channel are invited from the departmental candidates only of Western Coalfields Limited for filling up different posts in the NCWA-IX pay fulfilling following eligibility criteria as per Cadre Scheme :-

Sl. No.	Post	Vacancy	Minimum Qualification
1	Mining Sirdar in T&S Gr. C	298	Qualification : Valid Certificates of Mining Sirdarship, First A & Gas Testing. Experience : 3 years of experience of working in Underground Mines. Mode : Selection
2	Staff Nurse (Trainee) in T&S Gr. C.	64	10+2 plus "A" Grade Nursing Diploma or certificate from recognised Institute approved by the Government. After completion of one year training they will be placed in T&S Gr. C.
3	Technician(Radiographer) in T&S Gr. C.	01	Diploma in respective Technology from an Institute recognised by the Government. After completion of one year training they will be regularised in T&S Gr. C.
4	Technician(Pathological) in T&S Gr. C.	09	Diploma in respective Technology from an Institute recognised by the Government. After completion of one year training they will be regularised in T&S Gr. C.
5	Audiometry Technician (Trainee) in T&S Gr 'D'	04	Higher Secondary (10+2)/ Intermediate Plus Diploma Audiometry from Government recognised Institute only.
6	Technician (Refraction/Optomety, Trainee) in T&S Gr 'D'	01	Higher Secondary (10+2)/ Intermediate Plus Diploma Refraction/Optomety from Government recognised Institute only.
7	Jr. Technician (ECG/EEG) in T&S Gr 'D'	04	Higher Secondary (10+2)/ Intermediate and 2 years experience Certificate as ECG Technician in a Hospital under a Cardiologist/ Physician or in a reputed Nursing Home having ECG Certificate under a Cardiologist/ Physician. OR Higher Secondary (10+2)/ Intermediate and 2 years experience Certificate as EEG Technician in a Hospital under a Neurophysician/Physician or in a reputed Nursing Home having EEG Certificate under a Neurophysician/Physician.

8	Pharmacist (Trainee) in T&S Gr 'C'	02	Matriculate/ Diploma in Pharmacy & registered with Pharmacy Council under Pharmacy Act, 1948 with valid registration. After completion of one year training they will be regularised in T&S Gr. C.
9	Overseer (Civil) in T&S Gr 'C'	04	Minimum Qualification:- a) Should have passed the Matriculation or equivalent examination. b) Should possess a recognised Diploma in Civil Engineering (3 Years Course) Mode: Aptitude Test
10	Jr. Technical Inspector/ Jr. Chemist in T&S Gr. "D"	48	Minimum Qualification:- Graduate in Science with Chemistry. Eligibility for Selection :- Any permanent workmen/employee of the company with one year service. Mode: Aptitude Test
11	Jr. Data Entry Operator in T&S Gr. E	32	Minimum Qualification :- Matriculate or equivalent. Eligibility :- Any permanent employee having Matriculate or equivalent certificate with 3 years service in the company. Mode of selection : Aptitude Test for computer application and having typing speed of 30 W.P.M.
12	Translator (Trainee) OL, Clerical Gr- III	09	Minimum Qualification:- B. A or equivalent with Hindi & English. Government Diploma Holder in Hindi Translation preferred. Eligibility for promotion :- Any permanent employee with one year service in the company. Mode of Selection :- Selection through written test .
13	Clerk Gr. III Store Issue Clerk Gr. III Asstt. Loading Clerk Gr. III.  <b>Total</b>  SC backlog ST backlog General	139 31 11  <b>181</b>  50 42 89	Eligibility: 3 years service in the company. Minimum qualification :Matriculation or equivalent examination from any recognised Board of Examination.  Mode of selection : Written test  Desirable : Computer aptitude in MS Word, Excel & Power Point presentation.

The following norms shall be adopted for empanelment of the candidates:-

- Empanelment shall be on the basis of Marks obtained in Aptitude Test for the post of **Jr. Data Entry Operator in T&S Gr. E** at **Sl.No.11** as below:-

**Aptitude Test (Objective Type) : 30 Minutes duration (25 questions)**

Maximum Marks : 100 Marks  
Minimum Pass Marks : 50 Marks for General  
40 Marks for SC/ST (10% relaxation)

**Total : 100 Marks**



- Aptitude test for computer application shall be conducted and those qualify in the test shall be called for speed test.
  - Speed test to be conducted by giving a passage to all the candidates allotting 10 minutes time. This will be qualifying test.
  - Those candidates who qualify in both test test shall be empanelled for final selection on the basis of merit.
2. Empanelment shall be on the basis of Marks obtained in Aptitude Test for the post of **Translator (Trainee) OL, Clerical Gr- III** at Sl.No.12 as below:-

Aptitude Test	:	<b>120 minutes duration (100 questions)</b>
Maximum Marks	:	100 Marks
Minimum Pass Marks	:	50 Marks for General 40 Marks for SC/ST (10% relaxation)
<b>Total</b>	:	<b>100 Marks</b>

3. Empanelment shall be on the basis of marks obtained in written test, qualification and computer aptitude test, for the posts of **Clerical Gr.III at Sl. No. 13** as below :-

<b>Written Test (objective Type)</b>	:	<b>1.30 hours duration (80 questions)</b>
Maximum Marks	:	80 marks
Minimum pass marks	:	40 marks for general 32 marks for SC/ST (10% relaxation)
<b>Computer Aptitude Test</b>	:	<b>30 minutes.</b>

MS Word, Excel & Power point presentation

Maximum marks	:	10 marks
Minimum qualifying marks	:	05 marks

**Qualification Marks** : **Maximum 10 marks**

- post graduate	:	10 marks
- graduate	:	07 marks
- Higher secondary	:	05 marks
- Matriculate	:	03 marks

**Total** : **100 Marks**

- Those candidates who qualify in the written test shall only be called for computer aptitude test.
- The candidates shall be empanelled on the basis of merit as per total marks obtained in written test, computer aptitude and qualification. In case, if same marks is obtained by more than one candidate, their merit shall be decided on the basis of Date of Appointment and then Date of Birth.
- On approval, the candidates empanelled for selection shall be posted in the order of merit to the posts of General Clerk(T) Gr. III, Store Issue Clerk(T) Gr. III, Asstt. Loading Clerk(T) Gr. III & respectively.
- Selected candidates shall be placed as Trainee for a period of one year and on successful completion of the training period, they shall be confirmed in Gr. III. Otherwise they shall be reverted to their original post. Further growth of the selected candidates will be as per respective cadre scheme of the posts.
- The Monthly Rated employees already working in grades above Clerical Gr. III / T&S Gr. E may not be considered for selection.
- The selected candidates shall be posted in the Areas/Establishments as per the requirement..

4. Empanelment shall be on the basis of Marks obtained in Aptitude Test for the posts from **Sl. No. 2 to 10** as below:-

<b>Aptitude Test (Objective Type) :</b>	<b>30 Minutes duration (25 questions)</b>
Maximum Marks :	100 Marks
Minimum Pass Marks :	50 Marks for General 40 Marks for SC/ST (10% relaxation)
<b>Total :</b>	<b>100 Marks</b>

- The candidates shall be empanelled on the basis of merit as per total marks obtained in written test and in case, if same mark is obtained by more than one candidate, their merit shall be decided on the basis of Date of Appointment and Date of Birth.
  - The selected candidates shall be posted in the Areas/Establishments as per the requirement..
1. Cut off date for determining eligibility of experience as per Cadre Scheme is date of issue of notification.
  2. Only permanent employees on the date of issue of notification and who possess required qualifications as per Cadre Scheme will be considered for selection.
  3. In the Selection of different vacant posts, Reservations norms of SC/ST candidates will be maintained as per rule.
  4. Only those candidates who are ready to work in other area of WCL on selection may apply against the vacant post, if they possess required qualifications & norms as per cadre scheme.

The candidates should send their written applications in prescribed proforma along with attested copies of educational certificates and photograph through respective Controlling Authority & APM of concerned Area. The applications of willing candidates should reach in this office on or before 30.08.2017. The applications received after 30.08.2017 will not be entertained.

Area management must ensure that complete application of only those eligible candidates, who must have secured minimum **Good rating** in performance should be forwarded to Dy.GM(P)/IR for consideration.

Please give wide publicity amongst the employees and also display copy of this Notification on Notice Boards.

Yours faithfully,

  
**Sr. Manager(P)MP**

c.c.to:

- GM ( S&C )/(Q.C)/(Civil)/(System)/, WCL, HQ, Nagpur.
- CMS I/C, WCL, HQ, Nagpur.
- Rajbhasha Pramukh/ GM(EE), WCL, HQ, Nagpur.
- All Area Personnel Managers WCL Areas & CWS Tadali –
  - a) To ensure submission of applications from the eligible candidates within the specified date.
  - b) Forward the applications of those candidates only whose CR rating is GOOD & above.
  - c) Vigilance Clearance of eligible candidates should be sent separately.
- Notice Board, Ground floor, WCL, HQ, Nagpur.

## आवेदन पत्र का प्रारूप

( बायो डाटा , सीआर एवम विभागीय अनापत्ति )

पद जिसके लिए आवेदन किया गया है : \_\_\_\_\_

नाम : \_\_\_\_\_

एन ई आई एस न. : \_\_\_\_\_

पिता का नाम : \_\_\_\_\_

यदि अनुसूचित जाती / जनजाति के हैं तो  
( जाती प्रमाणपत्र संलग्न करे ) \_\_\_\_\_

वर्तमान पदनाम / ग्रेड / श्रेणी : \_\_\_\_\_

वर्तमान कार्यस्थल : \_\_\_\_\_

प्रारंभिक नियुक्ति की तारीख : \_\_\_\_\_

जन्म तारीख : \_\_\_\_\_

शैक्षणिक योग्यता ( साक्षात्कृत प्रतियां संलग्न करे )

साक्षात्कृत पासपोर्ट साइज  
फोटोग्राफ

क्रम सं	शैक्षणिक योग्यता	वर्ष/ पास होने की तारीख	श्रेणी	%	बोर्ड / यूनिवर्सिटी
1					
2					
3					

प्रमाणित किया जाता है कि उपरोक्त विवरण सत्य एवं सही है ।

## घोषणापत्र

मैं यह वचन देता हूँ / देती हूँ कि उपरोक्त पद पर चयन होने पर जिस क्षेत्र / विभाग मे मेरा / मेरी पदस्थापना की जाएगी मैं उसी स्थल पर अपना कार्यभार बिना किसी आपत्ति के ग्रहण करूंगा / करूंगी , अन्यथा मेरा चयन निरस्त कर दिया जाये।

दिनांक :

स्थान:

( उम्मीदवार का हस्ताक्षर )

पिछले तीन वर्षों के दौरान कार्य निष्पादन

2014-15	आउटस्टैंडिंग	बहुत अच्छा	अच्छा	( )
2015-16	आउटस्टैंडिंग	बहुत अच्छा	अच्छा	( )
2016-17	आउटस्टैंडिंग	बहुत अच्छा	अच्छा	( )

नियंत्रण अधिकारी / यूनिट प्रभारी के हस्ताक्षर

(कार्यालीन सील )

विभागीय अनापत्ति : यह प्रमाणित किया जाता है कि श्री / श्रीमती / कु \_\_\_\_\_ के विरुद्ध कोई भी विभागीय कार्यवाही लंबित नहीं है

नियंत्रण अधिकारी / यूनिट प्रभारी के हस्ताक्षर

क्षेत्रीय कार्मिक प्रमुख के हस्ताक्षर

(कार्यालीन सील एवं दिनांक )