

## NAFED Syllabus

### भारत के राष्ट्रीय कृषि सहकारी विपणन संघ लिमिटेड English Syllabus

- Substitution
- Sentence Arrangement
- Transformation
- Prepositions
- Fill in the blanks
- Para Completion
- Joining Sentences
- Error Correction (Underlined Part)
- Antonyms
- Spelling Test
- Synonyms
- Idioms and Phrases
- Passage Completion
- Error Correction (Phrase in Bold)
- Spotting Errors
- Sentence Completion
- Active and Passive Voice
- Sentence Improvement

### NAFED General Knowledge Syllabus

- Inventions in the World
- Famous Books & Authors
- Zoology
- Geography
- Sports
- Indian Culture
- Botany
- Indian Economy
- Environment
- Indian Parliament
- Physics
- Indian History
- Chemistry
- Indian Politics

## **National Agriculture Cooperative Marketing Federation of India Limited General Awareness Syllabus**

- Finance Commissions
- Taxes on Income and Expenditure
- Financial and Railway Budget
- National Income
- Revenue of Central Government
- Economic Planning
- Inflation
- Public Finance
- Types of Banks
- Role of Banking
- Capital market in India
- Money Market in India
- Schemes and Policies implemented by Government
- Bills
- Concept of Budget
- Functions of Banks
- Indian Banking Industry History
- RBI and its Monetary Policy

## **nafed-india.com Junior Field Representative, Junior Accounts Assistant Numerical Ability Syllabus**

- Time and Work Partnership
- Ratio and Proportion
- Pipes and Cisterns
- Races and Games
- Boats and Streams
- Simple Interest
- Time and Distance
- Problems on Trains
- Areas
- Numbers and Ages
- Mixtures and Allegations
- Percentages
- Permutations and Combinations
- Probability
- Simplification and Approximation
- Problems on Numbers
- Compound Interest
- Volumes Profit and Loss

- Odd Man Out
- Averages
- Problems on L.C.M and H.C.F
- Simple Equations
- Quadratic Equations
- Indices and Surds
- Mensuration

### **NAFED Computer Knowledge Syllabus**

- Introduction to Computers
- Computer System
- Uses of Computers
- MS PowerPoint
- MS Access
- Introduction to Internet
- Internet Applications
- Operating System
- MS-Word Basics
- MS-Word Advanced
- Latest Trends in IT
- Computer Administration
- Computer Networking
- MS-Excel Basics
- MS Excel Advance
- Microsoft Outlook

### **Junior Field Representative, Junior Accounts Assistant Maths Syllabus**

- Probability
- Triangles
- Sets
- Exploring Real Numbers
- Quadratic Equation
- Understanding Logarithms
- Polynomials
- Progressions
- Mensuration
- Linear Equations
- Coordinate Geometry
- Trigonometry
- Statistics
- Tangents

## **NAFED Accounting Syllabus**

- Accounts from incomplete records
- Bank Reconciliation
- Consignments
- Basic concepts and conventions- Accounting process up to and including preparation of Final Accounts
- Royalties, Hire Purchase and Installment System
- Self-Balancing Ledgers
- Accounts of Non-Trading concerns
- Bills of Exchange
- Errors and their rectification
- Depreciation, Provisions, and Reserves
- Amalgamation, Absorption, and Reconstruction
- Working Capital
- Valuations of Goodwill and shares
- Branch Accounts
- Partnership Accounts (including Admission, Retirement, death and dissolution)
- Funds Flow and Cash Flow
- Ratio Analysis
- Accounting Standards
- Company Accounts- issue and forfeiture of shares and debenture redemption of debentures-bonus shares- Final Accounts
- Financial Statement Analysis