

## **New India Assurance Company Limited**

### **NIACL Assistant Class-III Syllabus for General English**

- Synonyms
- Antonyms
- Double Synonyms
- Vocabulary test
- Choosing the appropriate filler
- Homonyms
- One word substitution
- Comprehension
- Theme detection
- A deriving conclusion from passage
- Sentence completion
- Passage completion
- Choosing the correct/incorrect sentence
- Common errors
- Spotting errors
- Sentence improvement
- Passage correction
- Direct and Indirect Speech
- Reconstruction of sentences
- Rearrangement of the sentence in paragraph
- Idioms and phrases
- Active and Passive voice
- Transformation
- Spelling test

### **New India Assurance Company Limited Assistant Syllabus 2018 for Numerical Ability**

- Time and Work
- Profit and Loss
- Average
- Simple and Compound Interest
- Ratio and Proportions
- Algebra
- Number System
- HCF
- LCM
- Mensuration (2D and 3D)
- Simplification
- Decimal Fractions

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- Unitary Method
- Percentage
- Time and Distance etc.

### **NIACL Assistant Syllabus 2018 for Reasoning Ability**

- NonVerbal Series
- Mirror Images
- Grouping Identical Figures
- A problem on Age Calculation
- Blood Relations
- Figure Matrix Questions
- Decision Making
- Inference
- Arguments
- Analogy
- Venn diagram
- Test of Direction Sense
- Number Series
- Alphabet Series
- Coding-Decoding
- Number Ranking
- Arithmetical Reasoning

### **NIACL Assistant Class-III Syllabus for General Knowledge**

- Important Days
- Major Financial or Economic News
- Budget and Five Year Plans
- Sports
- Current Affairs (National and International)
- Books and Authors
- Awards and Honors
- Science – Inventions and Discoveries
- Abbreviations
- Demonstration etc.

### **NIACL Assistant Class III Syllabus 2018 for Computer Knowledge**

- Computer Software & Hardware.
- Database Management System.
- MS Office.
- PC Software and Office Automation.

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- The Internet.
- Emerging Technologies and Web Publishing.
- Boolean Algebra.
- MS PowerPoint.
- MS Word.
- Internet Usage.
- MS Excel.
- Windows.
- Data Structures.
- Workplace Productivity Tools.
- Computer Networks.
- Introduction to Computer Science.