PSS Central Institute of Vocational Education
Shyamla Hills, Bhopal – 462 013

F. No. 7-128/2018/Vol. IV/PSSCIVE/   Date: 27th July, 2018

NOTIFICATION 04/2018-19

Sub: Engagement of various posts on Contractual Basis (purely on temporary) – regarding.

The PSS Central Institute of Vocational Education (PSSCIVE), Bhopal, a constituent unit of NCERT (an autonomous organization under MHRD, Govt. of India) invites applications for the post of Consultant. A **Walk-In-Interview** will be held at PSSCIVE, Bhopal on **13th and 14th August, 2018** for various posts (purely on temporary) against the various projects/regular vacancies of the Institute. The essential and desirable qualifications for various positions are as follows:

No.	Particulars	Description
1	Name of the Post	Consultant (1 No.)
2	Specialization	Civil Engineering
3	Educational Qualifications	**Qualifications** i) First class Master's Degree in the appropriate branch of Engineering & Technology ii) Without prejudice to the above, the following conditions may be considered desirable: 　- Teaching, research industrial and/or professional experience in a reputed organization (minimum one year experience after acquiring minimum qualifications); 　- Papers presented at Conferences and/or in referred journals. **Experience** • Relevant work experience of at least one year. • Knowledge of instructional design and development of e-resources using subject specified.
4	Remuneration	Rs. 45,000/- per month (consolidated)
5	Duration of engagement	Initially for a period of three months extendable upto 31st March, 2019 depending upon the workload and performance of the candidates
6	Date of Interview	**13th August, 2018, Reporting time : 10.00 a.m. to 11.30 a.m.**

No.	Particulars	Description
1	Name of the Post	Consultant (1 No.)
2	Specialization	Travel and Tourism
3	Educational Qualifications	**Qualifications** • Good academic record as defined by the concerned University with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the Master's Degree level in a relevant subject from an Indian University, or an equivalent degree from an accredited foreign University. • Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET. • Notwithstanding anything contained in sub-clauses (i) and (ii) to this clause 4.4.1, candidates who are, or have been awarded a Ph.D. Degree in accordance with the UGC (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent position in Universities/Colleges/ Institutions. "Provided further, the award of degree to candidates registered for the M.Phil./Ph.D. programme prior to July 11, 2009 shall be governed by the provisions of the then existing Ordinances/Byelaws/Regulations of the Institutions awarding the degree and the Ph.D. candidates shall be exempted from the requirement of NET/SLET/SET for

recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions subject to the fulfillment of the following conditions:

- Ph.D. degree of the candidates awarded in regular mode only;
- Evaluation of the Ph.D. thesis by at-least two external examiners;
- Open Ph.D. viva voce of the candidate had been conducted;
- Candidate has published two research papers from his/her Ph.D. work out of which at-least one must be in a refereed journey;
- Candidate has made at-least two presentations in conferences/seminars, based on his/her Ph.D. work.

• NET/SLET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SLET/SET is not conducted.

Desirable:
• Proficiency in English and Hindi
• Working knowledge on computers

Experience
• Relevant work experience of at-least one year.
• Knowledge of instructional design and development of e-resources using subject specified.

No.	Particulars		Description
4	Remuneration		Rs. 45,000/- per month (consolidated)
5	Duration of engagement		Initially for a period of three months, extendable upto 31st March, 2019 depending upon the workload and performance of the candidate
6	Date of Interview		**13th August, 2018, Reporting time : 10.00 a.m. to 11.30 a.m.**

No.	Particulars	Description
1	Name of the Post	Consultant (1 No.)
2	Specialization	English Language
3	Educational Qualifications	**Qualifications** • Good academic record as defined by the concerned University with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the Master's Degree level in English language from an Indian University, or an equivalent degree from an accredited foreign University. • Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET. • Notwithstanding anything contained in sub-clauses (i) and (ii) to this clause 4.4.1, candidates who are, or have been awarded a Ph.D. Degree in accordance with the UGC (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent position in Universities/Colleges/ Institutions. "Provided further, the award of degree to candidates registered for the M.Phil./Ph.D. programme prior to July 11, 2009 shall be governed by the provisions of the then existing Ordinances/Byelaws/Regulations of the Institutions awarding the degree and the Ph.D. candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions subject to the fulfillment of the following conditions: - Ph.D. degree of the candidates awarded in regular mode only; - Evaluation of the Ph.D. thesis by at-least two external examiners; - Open Ph.D. viva voce of the candidate had been conducted; - Candidate has published two research papers from his/her Ph.D. work out of which at-least one must be in a refereed journey; - Candidate has made at-least two presentations in conferences/seminars, based on his/her Ph.D. work. • NET/SLET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SLET/SET is not conducted. **Desirable:**

		• Proficiency in English and Hindi
		• Working knowledge on computers
		Experience
		• Relevant work experience of at-least one year.
		• Knowledge of instructional design and development of e-resources using subject specified.
4	Remuneration	Rs. 45,000/- per month (consolidated)
5	Duration of engagement	Initially for a period of three months, extendable upto 31st March, 2019 depending upon the workload and performance of the candidate
6	Date of Interview	**13th August, 2018, Reporting time : 10.00 a.m. to 11.30 a.m.**

No.	Particulars	Description
1	Name of the Post	System Analyst/ Network Administrator/ Programmer – 1 each (3 Nos.)
2	Specialization	Computer Science /Networking
3	Educational Qualifications	**Essential** • Post graduate in Computer Science/ Computer Applications/ ICT/ IT/ M. Tech./B. Tech./ MCA or equivalent or post gradation with Diploma in Web Designing with 55% marks or equivalent grade in general category and in case of SC/ST/PH it will be 50%. **Desirable** • Certified network administrator. **Experience** • Work experience of at least three years (four years in case of B. Tech) • Experience in independently working on html, java scripts, PhP, CSS, Java and Jquery; Windows and Linux operating systems, networking. • Skills in web design and maintenance of website, database management and e-content/ Learning Management System, mobile app development, etc. • Proven skill in handling software, i.e. Drupal, Word press, Moodle, Joomla, H5P, etc.
4	Remuneration	Rs. 29,000/- per month (consolidated)
5	Age	Below 40 years
6	Duration of Engagement	Initially for a period of three months, extendable upto 31st March, 2019 depending upon the workload and performance of the candidate
7	Laptop	Candidates are requested to bring their own laptop for skill test and thereafter, if selected.
8	Date of Interview	**13th August, 2018, Reporting time : 10.00 a.m. to 11.30 a.m.**

No.	Particulars	Description
1	Name of the Post	Junior Project Fellow (1 No.)
2	Educational Qualifications	**Qualifications** Post graduation in any discipline with minimum 55% of marks and atleast 6 months of research experience. **Desirable** • Knowledge of data processing using computer applications. • Proficiency in English language and experience of research field work.
3	Remuneration	Rs. 23,000/- per month (consolidated)
4	Age	Below 40 years
5	Duration of engagement	6 months
6	Date of Interview	**13th August, 2018, Reporting time : 10.00 a.m. to 11.30 a.m.**

No.	Particulars	Description
1	Name of the Post	Graphic Designer/ Graphic Artist/ Visual Analyzer – 1 each (3 Nos.)
2	Specialization	Computer Science
3	Educational Qualifications	**Essential**

		• Bachelor's/ Masters degree in Fine Arts/ Multimedia/ Graphic/ Animations/ Mass Communication or Diploma/ Degree/ PG Diploma in Graphics and Animations/ 3D Graphics or equivalent with 55% marks or equivalent grade in general category and in case of SC/ST/PH it will be 50%.
		Desirable
		• Experience of designing multimedia, graphics, animations, illustrations, campaign materials, etc. in using FOSS tools.
		• Knowledge of Illustrators, In-design, Multimedia packages, etc.
		• Skill of drawing illustrations and operating computer software.
		• Expertise in using OFOSS tools for graphics, animation, multimedia, etc.
		Experience
		• At-least three years experience in illustrations and diagrams in digital graphics.
4	Remuneration	Rs. 29,000/- per month (consolidated)
5	Age	Below 40 years
6	Duration of Engagement	Initially for a period of three months, extendable upto 31st March, 2019 depending upon the workload and performance of the candidate
7	Laptop	Candidates are requested to bring their own laptop for skill test and thereafter, if selected.
8	Date of Interview	**14th August, 2018, Reporting time : 10.00 a.m. to 11.30 a.m.**

No.	Particulars	Description
1	Name of the Post	DTP Operator (2 Nos.)
2	Educational Qualifications	**Essential Qualifications**
		• Graduate degree in any subject with 55% marks or equivalent grade in general category and in case of SC/ST/PH it will be 50%.
		• Diploma/Certificate course in Desk Top Publishing from a recognize institute
		Desirable
		• Proficiency in Corel Draw, Photoshop
		• Proficiency in Hindi & English Typing
		Experience
		• Minimum one year experience with a publishing house of repute or in an academic institute, preferably in textbook development (typing and composing).
3	Remuneration	Rs. 23,000/- per month (consolidated)
4	Age	Below 40 years
5	Duration of Engagement	Initially for a period of three months, extendable upto 31st March, 2019 depending upon the workload and performance of the candidate
6	Laptop	Candidates are requested to bring their own laptop for skill test and thereafter, if selected.
7	Date of Interview	**14th August, 2018 Reporting time : 10.00 a.m. to 11.30 a.m.**

No.	Particulars	Description
1	Name of the Post	Computer Typist (2 Nos.)
2	Educational Qualifications	**Essential Qualifications**
		• Intermediate, 10 +2 or equivalent
		• Typing speed of 35 w.p.m. (English) or 30 w.p.m. in Hindi on computer (35 w.p.m. and 30 w.p.m. correspond to 10500 KDPH/9000 KDPH on an average of 5 key depressions for each work).
		Desirable
		• Proficiency in Hindi & English Typing
		Experience
		• Minimum one year experience with typing and composing.
3	Remuneration	Rs. 15,912/- per month (consolidated)
4	Age	Below 27 Years
5	Duration of Engagement	Initially for a period of three months, extendable upto 31st March, 2019 depending upon the workload and performance of the candidate
6	Date of skill test	**14th August, 2018, Reporting time : 10.00 a.m. to 11.30 a.m.**

Notes:

1. The interested candidates who fulfill the above conditions may attend the interview on the respective dates mentioned against each and **should report upto 11.30 a.m.** with a copy of their bio-data and certificates and testimonials. **Candidates reporting after 11.30 am will not be entertained.** Separate applications are to be submitted for each post applied. They are also requested to bring their original certificates for verification mandatorily.
2. Age criteria will be as per NCERT Norms.
3. The above posts are purely on contract basis and it will not confer on him/her claim for regular employment in NCERT.
4. Candidates already in job should forward their applications through their employers and/or come with a "No Objection Certificate" without which the candidate will not be allowed to appear for interview.
5. The Consultants who have already worked in the Council in any capacity for **more than 2 years** need not apply.
6. No TA/DA will be paid for attending the interview.
7. The selected candidates will be required to join immediately.
8. Candidates should bring along with them their written and/or published work, if any (including their art work, multimedia, graphics, animation, audio/videos advertisement/promos, books, journals, thesis/dissertation magazines, etc.).
9. Canvassing in any form and/or bringing any influence political or otherwise will be treated as a disqualification for the post.
10. All the disputes are subject to Bhopal jurisdiction.

Under Secretary

cc to:

1. All Heads of Departments

2. PA to Joint Director

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Note: Before filling the form, please read the detailed advertisement carefully.

1. Post Applied For	2. Category (UR/SC/ST/OBC)	3. Gender	4. Nationality

5. **Candidates Name** (In capital letters) (for Sl. No. 5 and 6 keep one box blank between name and surname)

6. **Father's/Husband's Name** (In capital letters)

7. **Address for communication**

Name Father/Husband's Name Address:		Affix Photograph here
State		
Pin		
Mobile Number		
E- Mail id		

8. **Date of Birth**

D	D	M	M	Y	Y	Y	Y

9. **Age as on date of interview**

Y	Y	M	M	D	D

10.   Area of Specialization _____

Educational / Professional Qualifications (Starting from Class X onwards)

Examination Passed	Discipline/Specialization/ Subject	Board/ University	Year of Passing	Duration of Course	% of marks	Division

11.   **Experience**

        (a) in NCERT, if any   Total Experience :____ Years_____Months

Name and Address of Employer	Designation	Scale of pay/Salary per annum	Length of Service		Total Experience in Years	Nature of work, in brief
			From	To		

(b) in other places, if any   **Total Experience :____ Years_____Months**

Name and Address of Employer (Also indicate whether Central Govt./State Govt./Autonomous Bodies/Private Sector)	Designation	Scale of pay/Salary per annum	Length of Service		Total Experience in Years	Nature of work, in brief
			From	To		

12.   Any other information

13.   Declaration to be signed by the Candidate
I hereby certify and declare that (1) I am an Indian National, (II) I have read the provision given the Advertisement, (iii) All statement made and information given by me in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information or part of it being found false or incorrect at any stage action can be taken against me and my candidature/ engagement shall automatically stand cancelled / terminated, (iv) I further declare that I fulfill all the conditions of eligibility regarding age, educational, professional qualification, etc. prescribed for the post applied for.

Place: ……………………………

Date: ……………………………   **(Signature of the Applicant)**