

## **Madhya Pradesh Trade and Investment Facilitation Corporation Ltd**

### **MPTRIFAC Assistant Grade I & II Syllabus - Quantitative Aptitude**

- Time and Distance
- Problems on Trains
- Time and Work Partnership
- Ratio and Proportion
- Boats and Streams
- Simple Interest
- Areas
- Averages
- Problems on L.C.M and H.C.F
- Pipes and Cisterns
- Problems on Numbers
- Compound Interest
- Volumes
- Profit and Loss
- Odd Man Out
- Races and Games
- Numbers and Ages
- Mixtures and Allegations
- Percentages
- Simple Equations
- Quadratic Equations
- Indices and Surds
- Mensuration
- Permutations and Combinations
- Probability
- Simplification and Approximation

### **MPTRIFAC Computer Operator Syllabus - General English**

- Synonyms
- Antonyms
- Prepositions
- Sentence Completion
- Active and Passive Voice
- Spelling Test
- Spotting Errors
- Passage Completion
- Substitution
- Sentence Arrangement

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- Transformation
- Idioms and Phrases
- Sentence Improvement
- Para Completion
- Joining Sentences
- Error Correction (Underlined Part)
- Error Correction (Phrase in Bold)
- Fill in the blanks

### **mponline.gov.in Assistant Grade I & II Syllabus - Analytical Reasoning**

- Number Series
- Cubes and Dice
- Coding-Decoding
- Analogy
- Number Ranking
- Statements & Arguments
- Decision Making
- Non-Verbal Series
- Syllogism
- Statements & Conclusions
- Embedded Figures
- Mirror Images
- Alphabet Series
- Directions
- Arithmetical Reasoning
- Clocks & Calendars
- Blood Relations
- Data Interpretation

### **MPTRIFAC Computer Operator Syllabus - General Knowledge**

- Inventions in the World
- Sports
- Basic Computer
- Indian History
- Indian Economy
- Indian Parliament
- Indian Politics
- Famous Days & Dates
- Famous Books & Authors
- Botany
- Chemistry

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- Geography
- Physics
- Zoology
- Environment
- Indian Culture

### **MPTRIFAC Assistant Grade I & II Syllabus - Computer Knowledge**

- Basics of computer
- Internet Usage
- Website Surfing
- MS Office
- Typing
- History of Computer
- Uses of Computer
- Computer Tools