



GOVERNMENT OF MEGHALAYA
OFFICE OF THE DEPUTY COMMISSIONER::SOUTH WEST GARO HILLS, AMPATI
(DISTRICT SELECTION COMMITTEE)

No. SWGHA/DSC.1(ADV)/2015-16/8

Dated Ampati, the 20th September, 2018.

ADVERTISEMENT

Applications are invited from the candidates who are permanent residents of Meghalaya for the under- mentioned post carrying the pay scale as shown against each besides usual allowances as admissible under the Rules.

Application should be submitted in a standard form as prescribed in part IX of the Gazette of Meghalaya along with the attested copies of **certificates** relating to age, Educational Qualification, caste/citizenship certificates, 2 (two) recent coloured passport size photographs and 3 (three) numbers of **empty self addressed envelope** (4" x 9" size) with Rs 5/- postage stamp affixed on each envelope, it should reach the undersigned *on or before 12th October, 2018* and *will be received up to 4:00 PM* by post or in person or via email to dcampati2012@gmail.com.

The candidates must furnish in the application form a correct and workable postal address to ensure delivery of any official communication. The office shall not take any responsibility for delay or loss of communication on transit due to incorrect address.

The Candidates already in Government Service and Statutory bodies may also apply. However, such candidates should attach "**No Objection Certificates**" from their Employee/Competent Authority along with their application.

Age limit:- 18 to 27 years, as on 1st January, 2019. The upper age limit is relaxable by 5(five) years in respect of ST/SC candidates who are permanent residents of Meghalaya. There will be no age bar for those who are already in Meghalaya Government Service provided they entered the service with prescribed age limit.

The candidates applying for the under mentioned post shall have to appear for the Practical test/ Physical fitness test /Written test/Viva Voce whenever conducted by the District Selection Committee, South West Garo Hills and the candidates must appear at his/ her own expenses when called for.

A panel of successful candidates will be drawn up in order of merit subject to the Job Reservation Policy of the Government of Meghalaya.

Incomplete application in any particular manner and the applications received after the closing date/time **shall summarily be rejected.**

Examination fees:-

Candidates are to pay the examination fees in the form of a Treasury Challan deposited under the Head of Accounts "0070"-Other Administrative Service", "60" Other Service," "800"-other Receipts, (16) Receipt under District Selection Committee (DSC) . "The Treasury Challan of Rs. 50/- (Rupees fifty) only in respect of ST/SC and Rs 100/- (Rupees hundred) only in respect of others should be submitted (Based on the enhancement of Application and Examination fee vide letter No. PER(AR).7/2015/5, Dated Shillong, the 11th March, 2015). The Original copy of the Treasury Challan should be submitted along with the application. No other mode of payment will be accepted.

Incomplete application shall be summarily rejected and no further correspondence shall be entertained.

Examination fees are exempted to the candidates belonging to persons with disabilities subject to furnishing of Disability certificate along application (as per notification No.PER(AR)/150/88/Pt.I/67, Dt. 02.03.2017).

CANVASSING DIRECTLY OR INDIRECTLY IN ANY FORM WILL DISQUALIFY THE CANDIDATES.

The undersigned reserves the right to reject any application without assigning any reason thereof.

NAME OF POSTS:-

Sl. No.	Name of the post	Scale of Pay	Number of Vacancy	Required Qualification
1.	Receptionist	Level- 6 @ Rs. 26,500/- PM	1	Graduate in any discipline with computer knowledge.

2.	Lower Division Assistant	Level-5 @ Rs. 24,700/- PM	10	SSLC Pass & above with knowledge of Computer will be preferred.
3.	Computer Operator	Level-5 @ Rs. 24,700/- PM	1	SSLC Pass & above with knowledge of Computer will be preferred.
4.	Store Keeper.	Level-5 @ Rs. 24,700/- PM	1	SSLC Pass with Computer Knowledge.
5.	Medical Assistant Record	Level-4 @ Rs. 22,200/- PM	1	SSLC Pass.
6.	Duftry	Level-2 @ Rs. 19,000/- PM	1	SSLC Pass.
7.	Plumber	Level-4 @ Rs. 22,200/- PM	2	Must have passed in Plumber Course from ITI with at least 1 (One) year experience in plumbing work.
8.	Electrician	Level-4 @ Rs. 22,200/- PM	1	Must have passed in Electrical Course from ITI with 1 (One) year experience in electrical work.
9.	Driver.	Level-3 @ Rs. 20,600/-PM	4	Class VIII Pass & above. Must hold a valid license, desirably experienced and should have a good knowledge of mechanics of a car.
10.	Grade- IV	Level-1 @ Rs. 17,400/- PM	6	Class VI pass & above.
NB: No. of post may increase due to retirement or sudden death during the processing period.				



 Deputy Commissioner & Chairman,
 District Selection Committee,
 South West Garo Hills, Ampati.

Memo No. SWGHA/DSC.1(ADV)/2015-16/8-A,

Dated Ampati, the 20th September, 2018.

Copy to:-

1. The Commissioner of Division, Garo Hills Division for information and necessary action.
2. The Deputy Secretary to the Government of Meghalaya, Personnel & A.R. (B) Department, Meghalaya, Shillong for information and necessary action.
3. All Deputy Commissioner, West/East/South/South West/North Garo Hills for information and necessary action.
4. All the District Heads Offices, South West Garo Hills, Ampati for favour of information.
5. All Members, District Selection Committee, South West Garo Hills District for information and necessary action.
6. The District Employment Exchange Officer, South West Garo Hills, Ampati.
7. The District Information & Public Relation Officer (DIPRO), South West Garo Hills, Ampati.
8. The Treasury Officer, South West Garo Hills, Ampati.
9. The District Informatics Officer, NIC, South West Garo Hills, Ampati with a request to upload in the District Website.
10. The Editor, Shillong Times/Salantini Janera with a request for Publication in your dailies. The bill may be submitted for payment and a copy of advertisement should also accompany the bill.
11. Office file.


 Deputy Commissioner & Chairman
 District Selection Committee,
 South West Garo Hills, Ampati.