

## **BPSC Accounts Officer Syllabus**

### **BPSC Accounts Officer General English Syllabus**

- Substitution
- Sentence Arrangement
- Transformation
- Prepositions
- Fill in the blanks
- Para Completion
- Joining Sentences
- Error Correction (Underlined Part)
- Antonyms
- Spelling Test
- Synonyms
- Idioms and Phrases
- Passage Completion
- Error Correction (Phrase in Bold)
- Spotting Errors
- Sentence Completion
- Active and Passive Voice
- Sentence Improvement

### **Bihar PSC Accounts Officer Quantitative Aptitude Syllabus**

- Time and Distance
- Problems on Trains
- Time and Work Partnership
- Ratio and Proportion
- Boats and Streams
- Simple Interest
- Areas
- Averages
- Issues on L.C.M and H.C.F
- Pipes and Cisterns
- Issues on Numbers
- Compound Interest
- Volumes
- Profit and Loss
- Odd Man Out
- Races and Games

- Numbers and Ages
- Mixtures and Allegations
- Percentages
- Simple Equations
- Quadratic Equations
- Indices and Surds
- Mensuration
- Permutations and Combinations
- Probability
- Simplification and Approximation

## **Bihar Public Service Commission Reasoning Syllabus**

### **Verbal Reasoning**

- Analogy
- Series Completion
- Verification of truth of the Statement
- Situation Reaction Test
- Direction Sense Test
- Classification
- Data Sufficiency
- Alpha- Numeric Sequence Puzzle
- Puzzle Test
- Blood Relations
- Coding- Decoding
- Assertion and Reasoning
- Arithmetical Reasoning
- Operations of Mathematics
- Venn Diagrams
- Word Sequence
- Missing Characters
- Sequential Output training
- Directions
- Test on Alphabets
- Eligibility Test

### **Non-Verbal Reasoning**

- Dot Situation
- Identical figure groupings
- Forming figures and analysis
- Construction of squares and Triangles

- Series
- Analytical Reasoning
- Paper Folding
- Paper Cutting
- Cubes and Dice
- Water Images
- Mirror Images
- Figure Matrix
- Completion Incomplete Pattern
- Spotting embedded figures
- Classification
- Rules Detection

#### **bpsc.bih.nic.in Accounts Officer General Awareness Syllabus**

- National Dance
- Music & Literature
- Indian Culture
- Scientific observations
- Political Science
- World organizations
- Countries and Capitals
- Famous Places in India
- Books and Authors
- Important Dates
- About India and it's neighboring countries
- Science and innovations
- New inventions
- Economic problems in India
- Geography of India
- National and International current affairs

#### **बिहार लोक सेवा आयोग AO Syllabus - Accountancy Including Advance Accountancy**

- Basic Concepts and Conventions – Accounting Process up to and Including Preparation of Final Accounts
- Bank Reconciliation
- Bills of Exchange
- Errors and their rectification
- Self-Balancing Ledgers
- Accounts of Non-Trading Concerns
- Branch Accounts

### **BPSC Accounts Officer Cost Accounting Syllabus**

- Fundamentals
- Materials
- Labour Cost
- Overheads
- Methods of Costing
- Marginal Costing
- Budgetary Control

### **Bihar Public Service Commission Accounts Syllabus**

- Accounts
- Financial Management
- Company Laws
- Auditing
- Taxation- Direct/ Indirect
- Commercial Laws
- General Aptitude/Awareness
- Cost Accounting
- Ind AS