## Security Printing Press Syllabus - Logical Reasoning

### Verbal Reasoning

- Analogy
- Series Completion
- Verification of truth of the Statement
- Situation Reaction Test
- Direction Sense Test
- Classification
- Data Sufficiency
- Alpha- Numeric Sequence Puzzle
- Puzzle Test
- Blood Relations
- Coding- Decoding
- Assertion and Reasoning
- Arithmetical Reasoning
- Operations of Mathematics
- Venn Diagrams
- Word Sequence
- Missing Characters
- Sequential Output training
- Directions
- Test on Alphabets
- Eligibility Test

#### Non-Verbal Reasoning

- Dot Situation
- Identical figure groupings
- Forming figures and analysis
- Construction of squares and Triangles
- Series
- Analogy
- Analytical Reasoning
- Paper Folding
- Paper Cutting
- Cubes and Dice
- Water Images
- Mirror Images
- Figure Matrix
- Completion Incomplete Pattern
- Spotting embedded figures
- Classification

#### SPP Supervisor Syllabus- General Awareness

- Finance Commissions
- Taxes on Income and Expenditure
- Financial and Railway Budget
- Revenue of Central Government
- Economic Planning
- Inflation
- National Income
- Public Finance
- Bills
- Concept of Budget
- Schemes and Policies implemented by Government
- Indian Banking Industry History
- Functions of Banks
- Types of Banks
- RBI and its Monetary Policy
- Capital market in India
- Money Market in India
- Role of Banking.
- National Dance
- Music & Literature
- Indian Culture
- Scientific observations
- Political Science
- World organizations
- Countries and Capitals
- Famous Places in India
- Books and Authors
- Important Dates
- About India and it's neighboring countries
- Science and innovations
- New inventions
- Economic problems in India
- Geography of India
- National and International current affairs

### Security Printing Press Jr. Technician Syllabus - English Language

- Spellings/Detecting Mis-spelt words
- Antonyms and its correct usage
- Common Error
- Active/Passive Voice of Verbs
- Comprehension Passage
- Spot the Error
- Cloze Passage
- Fill in the Blanks
- Shuffling of Sentence parts

- Conversions
- Sentence Rearrangement
- Grammar
- Shuffling of Sentences in a passage
- Improvement of Sentences
- Synonyms/Homonyms
- Antonyms
- Vocabulary
- Idioms & Phrases
- One word substitution

#### SPP Supervisor Syllabus - Quantitative Aptitude

- Probability
- Time and Distance
- Quadratic Equations
- Odd Man Out
- Races and Games
- Numbers and Ages
- Averages
- Mensuration
- Profit and Loss
- Problems on Numbers
- Pipes and Cisterns
- Indices and Surds
- Simple Equations
- Permutations and Combinations
- Compound Interest
- Boats and Streams
- Simplification and Approximation
- Mixtures and Allegations
- Simple Interest
- Problems on LCM and HCF
- Time and Work Partnership
- Problems on Trains
- Ratio and Proportion
- Areas
- Volumes
- Percentages

### SPP Fireman Syllabus - Computer Knowledge

- MS Word, Microsoft OneNote
- Microsoft Access
- Introduction to Computer Science
- Boolean Algebra
- Computer Networks

- Emerging Technologies and Web Publishing
- PC Software and Office Automation
- Database Management System
- Data Structures
- MS PowerPoint
- MS Vision and MS Excel
- Microsoft Outlook
- The Internet
- Workplace Productivity Tools
- MS Project, Microsoft Publisher